

OXFORD AREA CABLE COMMUNICATIONS COMMISSION REGULAR MEETING,
MONDAY, MAY 19, 2014

A Regular Meeting of the Oxford Area Cable Communications Commission was held Monday, May 19, 2014 at the Oxford Veteran's Memorial Civic Center, 2nd Floor, 28 N. Washington St., Oxford, MI 48371.

Members Present: Melvin "Buck" Cryderman (Chairman), Charlene Sutherby (Vice-Chairperson), Susan Bossardet (Secretary), Ed Hunwick (Oxford Township) and Lori Fisher (Treasurer)

Members Absent: None

Also Present: Station Manager Bill Service, Dave Kenny, Elgin Nichols, and Ryan Myers.

Chairman Cryderman called the meeting to order at 4:00 p.m.

Respects to the Flag

APPROVAL OF THE AGENDA

Chairman Cryderman moved, Commissioner Sutherby seconded, to approve the Regular Meeting Agenda of April 28, 2014 as amended:

9.b. Proposed Evaluation Forms

Ayes: 5 Nays: 0 Absent: 0

Motion Carried.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

APPROVAL OF MINUTES

Commissioner Bossardet moved, Chairman Cryderman seconded, to set this item aside until the June 23, 2014 meeting.

Ayes: 5 Nays: 0 Absent: 0

Motion Carried.

BILL REVIEW

Commissioner Fisher moved, Commissioner Sutherby seconded, to approve the bill run for 05/05/14 in the total amount of \$10,492.07, as presented.

Ayes: Hunwick, Fisher, Cryderman, Sutherby, Bossardet

Nays: None

Absent: None

Motion Carried.

Commissioner Hunwick moved, Chairman Cryderman seconded, to receive and file the Revenue and Expenditure Report for Period Ending 04/30/2014, as presented.

Ayes: 5 Nays: 0 Absent: 0

Motion Carried.

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Commissioner Fisher moved, Commissioner Sutherby seconded, to approve the Invoice GL Distribution Report for 04/01/14-04/30/14.

Ayes: 5 Nays: 0 Absent: 0

Motion Carried.

UNFINISHED BUSINESS

OACCC Action Items from 03/24/14 Meeting

Chairman Cryderman reviewed the OACCC Action Item Log.

Chairman Cryderman and Commissioner Fisher continue to work toward compiling the goals of the Commission.

The Personnel Committee continues to work on job descriptions.

Item No. 2, List of Goals from Commissioners, will be removed.

Parks and Recreation will include OCTV information in the fall brochure.

Commissioner Sutherby moved, Commissioner Fisher seconded, to receive and file the OACCC Action Item Log.

Charter Conversion to All Digital Format and channel Change

Dave Kenny contacted a representative of Charter, who explained that there are still rural areas that are receiving an analog signal. Charter is moving towards a digital signal in some areas, but would not commit to a timeline for Addison Township and Leonard. Mr. Kenny also received contact information regarding the future of high definition for the station. He and Mr. Nichols continue to work on this issue.

NEW BUSINESS

Legal Bill from Kitch Drutchas Wagner Valitutti & Sherbrook

Commissioner Bossardet moved, Commissioner Sutherby seconded, to set this item aside until the next meeting.

Ayes: 5 Nays: 0 Absent: 0

Motion Carried.

Proposed Evaluation Forms

Commissioner Bossardet distributed proposed evaluation forms.

Commission members will complete evaluation form #2 and submit it to the Personnel Committee by June 9, 2014. The Personnel Committee will compile the results and the overall evaluation will be discussed at the June 23, 2014 meeting, Manager Service can, at that time, request that the evaluation be conducted in Closed Session.

COMMITTEE REPORTS

School Participation Committee

Commissioners Hunwick and Fisher met to discuss ongoing project with the schools.

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Technical Committee

The Technical Committee would like to meet with OCTV personnel regarding the proposed purchase of new equipment.

Personnel Committee

None.

Facilities Committee

Director Davis, Oxford Township Parks & Recreation, will attend the June 23, 2014 to discuss the proposed Community Center and OCTV's involvement.

MANAGER'S REPORT

Manager's Report

A staff meeting was held on May 13, 2014. The purchase of additional equipment will be considered in the fall.

The station has hired a recent graduate from Oxford High Schools, Ryan Myers. He was recommended by Bruce Holiday and recently ranked third in the nation in high school video editing.

John Oetjens has been attending the weekly Chamber mixer. Mr. Nichols and Manager Service also recently attended a Chamber mixer at Montana's Chop House. The two new cooking programs with the chefs from Montana's have been very popular, with 265 hits on YouTube.

COMMISSIONER COMMENTS

Commissioner Hunwick and Fisher expressed concern with the ambiguity and inconsistency with the station logo. Commissioner Bossardet stated that she would rather see a camera in the logo, rather than the trees.

Commissioner Sutherby complimented the staff on a job well done. She welcomed Mr. Myers to the station.

Commissioner Bossardet stated that she has really enjoyed the cooking programs from Montana's. She expressed concern with the Leightronix link and stated that she has enjoyed the Lone Ranger movies.

PUBLIC COMMENTS

Mr. Nichols stated that he agrees with Commissioner Bossardet's opinion regarding the logo.

ADJOURNMENT


Commissioner Sutherby moved, Commissioner Fisher seconded, to adjourn the meeting at 4:57 p.m.

Ayes: 5 Nays: 0 Absent: 0

Motion Carried

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Melvin Cryderman, Chairperson


Charlene Sutherby, Vice-Chairperson

6-23-14
Date Approved
/smm