

OXFORD AREA CABLE COMMUNICATIONS COMMISSION REGULAR MEETING, MONDAY,  
SEPTEMBER 28, 2015

A Regular Meeting of the Oxford Area Cable Communications Commission was held Monday, at the, Leonard Township Hall, Leonard MI.

Members Present: Charlene Sutherby (Vice-Chairperson), Sue Bossardet (Secretary), Lori Fisher (Treasurer), and Melvin "Buck" Cryderman (Oxford Township).

**Members Absent:** - Ed Hunwick (Chairman, Oxford Township) ~ Excused

**Also Present:** Station Manager Bill Service and Dave Kenny.

Vice-Chair Sutherby called the meeting to order at 4:00 p.m.

Respects to the Flag

APPROVAL OF THE AGENDA

Commissioner Cryderman moved, Bossardet seconded, to approve the Regular Meeting Agenda of September 28, 2015 as presented.

Ayes: 4      Nays: 0

Motion Carried.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

APPROVAL OF MINUTES

Commissioner Fisher moved, Bossardet seconded, to approve the minutes of Monday August 24, 2015, second by Commissioner Sutherby.

Ayes: 4      Nays: 0

Motion Carried

BILL REVIEW

Bossardet questioned miles verses hours worked, of employee who solely covers Addison Township. Travel length is longer than other camera routes.

Commissioner Fisher moved, Commissioner Fisher seconded, to approve the Expense/Revenue Bill Runs for Approval for 8/24/15 through 9/21/15 in the total amount of \$25,901.94 as presented.

Roll Call Vote

Ayes: 4      Nays 0

Motion. Carried

Commissioner Cryderman moved, Commissioner Fisher seconded, to receive and file the Year To Date Revenue and Expenditure Report for 2015 as presented.

Ayes: 4      Nays: 0

Motion Carried.

Commissioner Fisher moved, Commissioner Bossardet seconded, to receive and file the Invoice Distribution Report for July, 2015

Ayes: 4      Nays: 0

Motion Carried

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UNFINISHED BUSINESS

**Television Service Provider Options - Service/Stiles**

No activity

**Employee Handbook - Fisher**

Commissioners Fisher trying to format final product. Hoping to have it out to commissioners by the first of week of October.

**Relocation of OCTV Studio - Service**

Still looking at locations.

NEW BUSINESS

**Oxford Township Financial Update - Stiles**

Township Supervisor Dunn suggested OCTV talk with Ron Davis about the possibility of relocating into future Recreation Center at Seymour Lake Park.

COMMITTEE REPORTS:

**School Participation Committee:** None

**Technical Committee:** None

**Personnel Committee:** None

**Facilities Committee:** None

MANAGER'S REPORT

Problems with Charter modulator sending out buzzing audio over the air. Charter fixed audio, but not the video quality is downgraded. Still waiting for Charter to fix.

Made contact with new Athletic Director of High School, who will be airing our sports on the Oxford High School website.

Currently, soccer is the most viewed program on our Facebook and YouTube sites, then football, and volley ball, all in record numbers.

COMMISSIONER COMMENTS

**Commissioners Cryderman - None**

**Commissioner Fisher - Thanks to employees and great job.**

**Commissioner Bossardet - Proud of OCTV employees.**

**Commissioner Sutherby - Verifies packet reference documents are for review only. Proud of OCTV work, great change has happened.**


PUBLIC COMMENTS

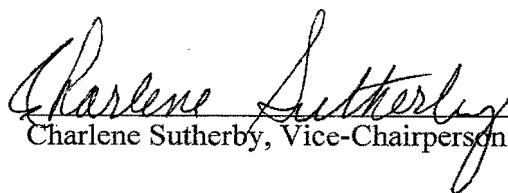
Teri Stiles - Staff appreciates commission support.

ADJOURNMENT

Commissioner Fisher moved, Commissioner Bossardet seconded, to adjourn.

**Ayes: 5                      Nays: 0                      Motion Carried**

  
Ed Hunwick, Chairperson

  
Charlene Sutherby, Vice-Chairperson

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Date Approved

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