OXFORD AREA CABLE COMMUNICATIONS COMMISSION REGULAR MEETING, MONDAY. MAY 22, 2017

A Regular Meeting of the Oxford Area Cable Communications Commission was MAY 22, 2017 at the Oxford Village Chamber, Oxford MI.

- 1) Chair Sue Bossardet called the meeting to order at 4:00 p.m.
- 2) Respects to the Flag
- 3) Members Present: Sue Bossardet (Chairperson, Oxford Village), Charlene Sutherby (Vice-Chairperson, Village of Leonard), Lori Fisher (Treasurer, Addison Township), Bill Dunn (Township of Oxford), Ed Hunwick (Township of

Also Present: Station Manager Bill Service, Dave Kenny, Teri Stiles

4) APPROVAL OF THE AGENDA

Motioned by Commissioner Dunn/seconded by Commissioner Fisher to approved agenda.

Ayes: 5

Nays 0

Motion: Carried

5) PUBLIC COMMENT - None

6) APPROVAL OF MINUTES

Commissioner Dunn moved to approve minutes April 24, 2017/ by Commissioner Sutherby.

Ayes: 5

Navs 0

Motion: Carried

7) BILL REVIEW

A) OACCC Expense/Revenue Bill Runs - 5/1/17 to 5/15/17 in the amount of \$21,750.18.

Fisher motioned to approve / seconded by Commissioner Dunn.

Roll Call

Vote Ayes: 5

Navs: 0

Motion Carried

B) OACCC Year to Date Revenue/Expenditure Report 2016

Dunn moved to receive and file/seconded by Sutherby to receive and file.

Roll Call

Vote Ayes: 5

Navs: 0

Motion Carried

C) OACCC Year to Date Revenue/Expenditure Report 2017

Dunn moved to receive and file/second by Fisher.

Ayes: 5

Nays: 0

Motion Carried

D) OACCC Invoice GL Distribution Report for April 2017

Fisher moved to receive and file/second by Sutherby.

Ayes: 5

Nays: 0

Motion Carried

8) UNFINISHED BUSINESS

A) 2017 Budget Revision - Fisher

Fisher reported still not received audit report from the Oxford Township.

Dunn moved / second by Fisher to Set-Aside

Ayes: 5

Nays 0

Motion: Carried

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B) Drone Documentation

Elgin Nichols presented and fielded Commissioners questions on Drone function capabilities and FAA requirements including, insurance requirements, registration, licensing and allowable flight times.

Dunn moved the Drone Policy state there will be no flying the Drone at night until further notice/second by Hunwick

Ayes: 5

Navs 0

Motion: Carried

9) NEW BUSINESS - None

COMMITTEE REPORTS:

Technical Committee: None Personnel Committee: None Facilities Committee: None

MANAGER'S REPORT - None

COMMISSIONER COMMENTS

Commissioner Dunn - None Commissioner Fisher - None Commissioner Sutherby - None

Commissioner Bossardet - Happy Memorial Day

Commissioner Ed Hunwick - None

<u>PUBLIC COMMENTS</u> - Dave Kenny will change Oakland County Investment Pool earmark balance for the next meeting packet.

ADJOURNMENT

Commissioner Dunn moved, Commissioner Sutherby seco	onded, to adjourn at 4:36	p.m
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Ayes: 5 Nays: 0

Motion Carried

Sue Bossardet, Chairperson

Charlene Sutherby Nice Chairnerson

Date Approved

/tls